

## Advising Notes for SMSC Students

### Definitions and Other Notes

#### **TLA/BUS/GE – UPPER –DIVISION**

**(3000-4000 level)**

TLA = Traditional Liberal Arts (From the College of Arts & Sciences)

AMST, ART, ASL, BIOL, BOT, CS, DANC, ECON, ENGL, FLL, UD Foreign Language, GEOG, GEOL, GWST, HIST, MATH, MICR, MUSI, PBIO, PHIL, PHYS, POLS, PSYC, REL, SOC, STAT, TH, ZOOL

BUS = Business (From the Spears School of Business)

BADM, BCOM, EEE, FIN, LSB, MGMT, MKTG, MSIS

GE = Gen Ed (General Education) - Gen Eds are classes with designations such as (A), (N), (H), (D), (I), (S). Any upper-division Gen Ed course can be used in this area except SMSC classes (MC, MMJ, SC & SPM). Gen Ed classes can be found (under Attributes) using the Advanced Search Option in Banner Self-Service.

#### **Any Arts or (H) in College/Dept Requirements:**

Arts and Humanities are defined as any course carrying an (H) designation or courses from AMST, ART, DANC, ENGL (except ENGL 3323) HIST, MUSI, PHIL (except PHIL 1313 Logic and Critical Thinking (A), PHIL 3003 (A) and PHIL 4003), REL, TH, and foreign languages.

#### **Any (N) Science or (A) Math in College/Dept Requirements:**

Natural and Mathematical Sciences are defined as any course from the following prefixes: ASTR, BIOC, BIOL, CHEM, CS (except CS 4883), GEOL, MATH, MICR, PBIO, PHYS, and STAT; or courses from other departments that carry an (A) or (N) general education designation.

**Any (L) Scientific Investigation:** This is the “Lab” requirement. Some Natural Science (N) courses carry the (L) designation and some do not. All students must have at least one (L) to graduate. These can be found using the Advanced Search Option in Banner Self-Service/Attributes. Search under “Scientific Investigation”.

**Upper-Division Gen Eds (A)(N)(H)(D)(I)(S):** A&S students need two 3000 or 4000 level gen eds (six credit hours) somewhere on their degree sheet. This may not include courses from MC, MMJ, SC OR SPM.

**Non-Western Requirement (BAs Only):** Non-Western Studies Requirement for B.A.; One 3-hour course in Non-Western Studies (N.W.). This requirement may be satisfied by a course also used to satisfy any other part of a student's degree program (i.e., in General Education, College/Dept. or Major Requirements or Electives). Non-Western courses can be found using the Advanced Search Option in Banner Self-Service. Search under Attributes.

**STAT must be completed BEFORE SC 3953 / MMJ 4393 (research class).**

## **Other Notes:**

**GPA Requirements:** All courses from SMSC (MC, MMJ, SC and SPM) must be a C or better to count towards graduation. Additionally, students must have a combined 2.5 or better GPA in all major area requirements.

## **Course Descriptions Including Prerequisites:**

Course Listings from OSU's Course Catalog: <http://catalog.okstate.edu/courses/>  
Also, course descriptions and prerequisites can be found in Banner Self-Service.

## **Enrollment Guides:**

This includes enrollment dates, important dates and deadlines and final exam schedule.  
<https://registrar.okstate.edu/Registration-and-Enrollment>

## **MORE:**

A minimum of 72 hours must be taken outside of MC-MMJ-SC-SPM. No more than 12 hours in MC-MMJ-SC-SPM can be transferred from other institutions.

Students are required to develop and maintain a portfolio exhibiting specific and appropriate work including required class assignments

Total hours must include at least 40 hours in courses numbered 3000 or above. Additionally, at least 60 hours must be from a four-year institution.

Hours in SMSC in excess of 48 will be added to the minimum total of 120 required for graduation.